

Urban Radar - Candidate Notice regarding processing of Personal Data.

(Feb 2019)

As part of the recruitment process, Urban Radar (UR), collects and process personal data relating to job applicants. This include name, address, contact details, qualifications, skills, experience and employment history, and other info that may be relevant for the recruitment process. UR may collect this information in a variety of ways. For example, data might be contained in application forms, CV's or resumes, obtained from identity documents, or through interviews or other forms of assessments.

UR may also collect personal data about you from third parties, such as references supplied by former employers. We will not seek information from third parties without your consent. Data will be stored in a range of different places, including on your application record, in HR and recruiting management systems and on other IT systems (including email). Data may also be stored in third countries in which case UR has entered into agreements to secure the safety of your data according to applicable laws.

Your information may be shared internally for the purpose of the recruitment process. This includes members of the HR and recruitment team, interviewers involved in the recruitment process and managers in the business area with a vacancy.

UR has a legitimate interest in processing personal data during the recruitment process allowing UR to manage the recruitment process, assess and confirm a candidates suitability for employment and decide to whom to offer a job.

UR takes the security of your data seriously. We have internal procedures in place to ensure that your data is not lost, accidental destroyed, misused or disclosed, and is not accessed except by our employees in the proper performance of their duties.

If your application for employment is successful, personal data gathered during the recruitment process will be transferred to your HR file and retained during your employment.

As a data subject, you have a number of rights, you can submit an access request and obtain a copy of your data, request UR to change incorrect or incomplete data, require UR to delete or stop processing your data, or simply object to UR's processing of personal data.

You have the right to lodge a complaint about the way UR handle your data or you can contact UR for more information or concerns. Contact UR at privacy@urbanradar.io

You are under no statutory or contractual obligation to provide data to UR during the recruitment process. However, failing to deliver the requested data, UR may not be able to process your application properly.